



Lake Lanier Olympic Park Food Truck/Vendor Registration

Join us for the 2020 Food Truck Friday series beginning the Second Friday of each month. The series will run from March to September, starting at 5pm and ending at 9pm. The events will feature craft beers, food trucks, retail vendors and live music, set in the background of beautiful Lake Lanier.

Included in Vendor Fees:

- An estimated 1000+ attendees are expected
- Social Media Post
- Limited Power is available with request (see below)
- Water is available on site
- Trash service available (after you bag your trash)
- Processing of City of Gainesville Temporary Vendor Permit

Registration: Must be complete along with required checklist items.

Business Name: _____ Contact: _____

Phone: _____ Email: _____

Event Day Contact Phone: _____

Food Category/Type of Retail Business: _____

Power Source/Request Needs: 20amp/standard outlet 50amp RV Hookup

Retail & Dessert Vendors \$90

Food and Alcohol Vendors \$140

All fees must be paid via check and received three weeks prior to the event date.

Make out two checks: \$15 for temporary permit and either \$75 or \$125 for Food Truck Friday fee

Checks are to be made out to: **City of Gainesville**

Mail payment to: **City of Gainesville**

P.O. Box 369

Gainesville, GA 30503

Application Checklist: Once all of these forms are prepared send to elarsen@gainesvillega.gov

- | | |
|---|--|
| <input type="checkbox"/> Signed COG Mobile Vendor Permit | <input type="checkbox"/> Certificate of Liability Insurance naming City of Gainesville as additional insured |
| <input type="checkbox"/> Current Business License from operating jurisdiction | <input type="checkbox"/> Photo of booth/truck setup |
| <input type="checkbox"/> Current Annual or Semi-Annual Health Department inspection | <input type="checkbox"/> Menu with pricing |

Vendor Selection

It is our goal to provide a profitable experience for each vendor while offering a variety of options for event attendees. Vendors are selected based on quality of product, feedback from references, timeliness.

The following types of vendors are needed at this year's Food Truck Fridays:

- **6 to 8 food vendors** (a variety of dinner options will be selected) - \$140 vendor fee
- **5-10 retail vendors** (a variety of retail options will be selected) - \$90 vendor fee

Vendor Requirements

Must obtain the Mobile Vendor Permit from the City of Gainesville Financial Services Department.

Health inspection documentation must be current and visibly displayed in the vendor setup.

Vendors must be able to accept credit cards or cash as methods of payment.

Set-up will take place between 1:00 p.m. and 3:30 p.m. on the day of the event. Vendors must be on site no later than 3:30 pm and ready to sell by 5:00 p.m. Extra vehicles must vacate the plaza by 3:30pm.

Food/beverage vendors will be located in the paved plaza at the top of the amphitheater. The event organizer will determine the placement of all vendors.

Acceptable setups include Food tent, Food/Beverage Cart, Food Truck, or Food Trailer. Weights will be necessary to secure any tents.

Standard and RV electrical outlets are available onsite. If additional electricity needed, you will need to provide a quiet generator.

No grease is allowed unless it is in a self-contained vending trailer. Vendors are responsible for removing their grease.

Vendors must remain in the park until 9 p.m. or until the event organizer determines that the vehicle may exit the park without jeopardizing public safety.

Contact Information: Eric Larsen, Lake Lanier Olympic Park, elarsen@gainesvillega.gov, 855-536-1996

Filling out this form and submission of payment is not a guarantee of participation. Please call and/or email to discuss with staff if you would like to attend.

Signature: _____

Date: _____